



SUMMER BUSINESS PROGRAM 2009

Course	Project Management			
Instructor	Dr. Chuck Franz. E-mail: franzc@missouri.edu			
Course Objectives	The general purpose of the course will be to introduce the student to the problems and issues of managing projects and give actual experience in managing a case project using Microsoft Project software. The course will emphasize using Microsoft Project software to develop competencies with the software to plan projects, schedule and organize resources to implement the project, and produce a wide variety of reports for providing decision-making information to control the time and budget of a project. At the end of the course, the student will be able to understand the stages of project planning and implementation and should have accumulated a set of experiences with Microsoft Project software that would enable managing a small to moderate sized project successfully. The student should also be able to evaluate the feasibility of others who would claim that a project can be accomplished with specific time and budget constraints.			
Reading Materials	Provided by the instructor	%	Pts.	Grade
		92%	112.24	A
Grade Scoring	Course Points:	90%	109.8	A-
	90 pts. Three Exams (1 hour each)	87%	106.14	B+
	0 pts. Zuma #1 Case	82%	100.04	B
	8 pts. Zuma #2a, 2b Case	80%	97.6	B-
	8 pts. Zuma #3 Case	77%	93.94	C+
	8 pts. Zuma #4 Case	72%	87.84	C
	8 pts. Participation	70%	85.4	C-

	122 pts. Total	etc.		
	NOTE: The letter grade system pertains only to the Missouri students in the program.			
Reading Material	<ul style="list-style-type: none"> No book is used for this course. The instructor will provide a compilation of lecture notes and work sheets for the problem exercises. Also, a lab tutorial will be provided for students to learn how to use Microsoft Project software to complete the home work assignments. 			
Pedagogy	<p>This course will be conducted in a discussion-oriented format along the lines of the following:</p> <ul style="list-style-type: none"> Students should plan to prepare for class each time by reading assigned material and working on assigned questions and problems. (see course schedule for more details). 			



	<ul style="list-style-type: none"> • Students should form themselves into groups of two persons, 1 MU and 1 AU student. • The instructor will conduct class by leading interactive class problem solving exercises in which students will participate in developing the exercise solutions. The emphasis in class will be on providing basic explanations and examples to course concepts. • Homework problems will be made available by the instructor. These will not be graded, but students who work these problems will find that they will understand the techniques and methods much better in this course and do better on the closed book exams.
<p>Case Assignments</p>	<p>Plan to complete your Zuma case assignment as a <u>pair</u> of students.</p> <ul style="list-style-type: none"> • No single person assignments. Must be completed as a pair. • Must be <u>one MU student</u> and <u>one AU student</u> in your team. • Check with instructor in case of uneven number of students. • The instructor will answer questions to clarify the assignment. But do not ask the instructor to help you solve the case assignments or to tell you if you are doing it correctly or not. This is the purpose of the assignments, for you to have an opportunity to exercise your own judgment, utilizing the concepts in the course and showing that you understand by applying the concepts to solving the case assignments.
<p>Class Policies</p>	<ul style="list-style-type: none"> • Attendance is expected at every class. <u>Unexcused absences</u> will lower the score that you receive in this course. • No talking in class unless engaging in interactive problem-solving exercises. • When somebody is speaking, everybody shows polite behavior and listens attentively. • No arriving to class late. Please plan your schedule accordingly. • Assignments should be handed in at the beginning of class. No late assignments please.

